

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
GOVERNMENTAL CENTER
Tuesday, May 11, 2004**

Present: Commissioner President Thomas F. McKay
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George G. Forrest, County Administrator
Kate Mauck, Senior Administrative Coordinator (Recorder)

CALL TO ORDER

The meeting was called to order at 10:40 a.m.

APPROVAL OF CHECK REGISTER

Commissioner Raley moved, seconded by Commissioner Dement, to authorize the Commissioner President to sign the Check Register. Motion carried.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve the minutes of the Commissioners' meeting of Tuesday, May 4, 2004 as corrected. Motion carried.

DISCUSSION/DECISION ON PROPOSED COMPREHENSIVE ZONING (CZO) AND SUBDIVISION ORDINANCE (SO) AMENDMENT TO AMEND CHAPTERS 51, 61, & 70 OF CZO AND CHAPTERS 24 & 30 OF THE SO FOR PURPOSE OF RE-EXAMINING REQUIREMENTS OF THE SO AS IT PERTAINS TO THE NUMBER OF LOTS TO BE SERVED ON A PRIVATE ROAD

Present: Denis Canavan, Director, Land Use and Growth Management

Mr. Canavan provided details regarding proposed zoning and subdivision text amendments relating to users on a private road. On April 20, 2004, the Board of County Commissioners conducted a public hearing on the proposed amendments. The record was kept open for a period of ten days to allow for submission of public comments. One written comment was received, and two minor modifications were recommended.

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve the amendment to the Comprehensive Zoning Ordinance and the St. Mary's County Subdivision Ordinance as presented. Motion carried.

COUNTY ADMINISTRATOR

1. Draft Agenda for May 18, May 24, May 25, 2004 – *Staff was directed to add Personnel as an item during Executive Session on the Agenda of May 18, 2004.*
2. **Office on Aging**

Present: Gene Carter, Director

Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign FY2004 Supplemental Grant Memorandum of Understanding between the Maryland Department of Health & Mental Hygiene and the St. Mary's County Office on Aging Medical Adult Day Services and related Budget Amendment. Motion carried.

3. **Employment Contract**

Present: Gene Carter, Director, Office on Aging

Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign contract of Gene Carter, Director, Office on Aging. Motion carried.

4. **Office of the Sheriff**

Present: Sheriff David Zylak
Margaret Baroniak, Grants Coordinator

a. **Budget Amendment**

Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign Budget Amendment to reallocate \$500 in unused grant appropriation to the Sheriff's Office for additional grant funds to pay for overtime in connection with enforcement of the Commercial Vehicle Safety Plan. Motion carried.

Also Present: Dr. Patricia Richardson, Superintendent of Schools

b. **COPS in Schools Grant Application**

Mr. Forrest requested that the Board of County Commissioners agree to allow the Commissioner President to sign the Grant Application after Legal has time to explore and clarify one item on the last page of the MOU. The application has a deadline of May 17, 2004.

Commissioner Jarboe moved, seconded by Commissioner Mattingly, to authorize the Commissioner President to sign Grant Application for COPS in schools grant after review and approval by Legal and Finance Departments and receipt of necessary forms and signature. This application must be consistent with the source and use of funds provided today, as it relates to the County funding that is required. It also must incorporate an executed MOU that reflects the commitment by public schools to fund 75% of the position costs as long as the position is in the school, even after the conclusion of the grant. The approval extends to the application, with the direction that the award must come back to the Commissioners for approval prior to execution/implementation. Motion carried.

5. **Recreation, Parks, and Community Services**

Present: Phil Rollins, Director

Commissioner Jarboe moved, seconded by Commissioner Dement, for the Board to direct staff to utilize \$145,000 in FY2004 funds from the Chaptico Park project to upgrade the park road and parking areas from double surface treatment to asphalt paving; and to use \$25,000 in FY2004 Chaptico Park funds for site preparation for the BMX bicycle track to enable construction of that facility to move forward this summer. Motion carried.

FOURTH ANNUAL LAW ENFORCEMENT APPRECIATION DAY

The Board of County Commissioners participated in the Fourth Annual Triad, S.A.L.T. Council sponsored, "Law Enforcement Appreciation Day" and memorial service for deceased law enforcement officers. The event was held on the grounds of the Governmental Center, and was followed by lunch. In addition, a proclamation was presented for National Police Week – May 9th through May 15th, 2004.

LEONARDTOWN WHARF GROUNDBREAKING CEREMONY

The Board of County Commissioners participated in the groundbreaking ceremony of the Leonardtown Wharf.

ST. MARY'S HOSPITAL DEDICATION CEREMONY

The Board of County Commissioners participated in the dedication ceremony of the completed Expansion Three Renovation Project for St. Mary's Hospital.

PUBLIC FORUM

The Board of County Commissioners issued proclamations for Emergency Medical Services Week to representatives from local rescue squads.

The Commissioner President opened the monthly public forum for public comment. There was no one present to speak; therefore, the public forum was closed.

ADJOURNMENT

The meeting adjourned at 6:50 p.m.

Minutes Approved by the
Board of County Commissioners on _____

Kate Mauck, Senior Administrative Coordinator
to the Board of County Commissioners